



TOWNSHIP OF NUTLEY

DEPARTMENT OF PUBLIC WORKS
NUTLEY, NEW JERSEY 07110

DR. JOSEPH P. SCARPELLI
Director

MICHAEL LUZZI
Superintendent / CPWM

EVENT BANNER DISPLAY APPLICATION FORM

* CONTACT NAME: _____

* CONTACT ADDRESS: _____ * TEL. NO. : _____

_____ FAX No. : _____

EMAIL ADDRESS: _____

* ORGANIZATION NAME: _____ * EVENT DATE: _____

* BANNER CONTENT (PLEASE INDICATE WHAT BANNER WILL SAY)

* BANNER LOCATION: ☐ OVERHEAD (FRANKLIN AVENUE) ☐ OVAL FENCE ☐ PARK AVENUE FENCE

REGULATIONS

- Application(s) must be sent to the Department of Public Works @ 1 Kennedy Drive, Nutley New Jersey 07110 a minimum of sixty (60) days but no earlier than six (6) months prior to event date;
- Banner Location availability will be based on the order of the date application is received;
- Banner will be displayed for a maximum of two (2) weeks prior to event date unless specific arrangements and approvals have been given by the Department of Public Works;
- Township of Nutley-Department of Public Works reserves the right to amend/change and/or alter all approved banner display location(s) and duration of time at location(s);
- No banner shall contain any graphic or text material which in any way is considered to be offensive, obscene, inappropriate or political in nature. The Township of Nutley-Department of Public Works reserves any and all right to deny any application based on its offensive, obscene, inappropriate or political content;
- Applicant is responsible to provide banner in the necessary shape and form complete with all necessary hardware pre set for display.
- All sections containing * must be completed. All uncompleted applications will be returned to organization.

Please email completed applications to Cheryl Gaccione - cgaccione@nutleynj.org

* Applicant Signature Required _____ * Date: _____

By signing this application, applicant acknowledges that he/she has read and fully understands all of the above conditions.

OFFICE USE ONLY	DATE RECEIVED : _____	APPROVED BY: _____	DATE: _____
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